



JOB DESCRIPTION

POST TITLE: LIFE MODEL (TERM-TIME ONLY)
POST NUMBER: WREQ3621
GRADE: HAY 11 SCALE

JOB PURPOSE

To provide a service as a Life Model within the Department of Creative Arts and Design.

KEY TASKS AND DUTIES

As post-holder, you will be responsible to your line manager for the following within the Department of Creative Arts and Design:

- For the majority of classes to model nude and when required to model clothed.
- To adopt such poses as is required by the member of staff responsible for the session.
- As appropriate, to model in areas other than the Life Studios, both on and off College premises e.g. Schools and external studios and facilities.
- To work with Academic Staff in maintaining a safe and orderly working environment.
- To bring to the attention of the appropriate Line Manager, any issues relating to health and safety matters, i.e. repair or maintenance of equipment. To abide by and work within the College's Health and Safety Policy.
- May be required to work with students without a member of Academic staff e.g. self-directed study, drop in sessions and one-to-ones.
- Promote and work as an ambassador for the College, Faculty and Curriculum, especially when working with future and/or potential new students.
- Excellent communication skills, particularly able to speak in an engaging, enthusiastic manner to groups of prospective students to provide clear information about the College and courses offered.

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- To provide support to the technicians across area/s of specialism.
- To prepare resource areas and teaching aids for staff.
- To have an interest in new and emerging technologies in the appropriate subject area.
- To assist with internal and external activities such as open evenings, shows, exhibitions and performances.
- To undertake other duties that may be required and are commensurate with the grade of post.

GENERIC DUTIES

In addition to the above requirements, all staff are expected to:

- Participate in both internal and external staff development as appropriate.
- Meet the requirements of the Health & Safety at Work Act 1974 and the College's Health and Safety Procedure.
- Be prepared to operate on a flexible year as required. Members of the team will be expected to work out of normal working hours as required by the job.
- Comply with Information Security requirements, in line with Weston College policy.

HEALTH AND SAFETY

All staff have a duty to maintain the safe and clean conditions of their workplace area and to co-operate with Weston College on matters of health and safety. This will include assisting with risk assessments and carrying out appropriate actions as required. Staff are required to refer to Weston College's Health and Safety Policies in respect to their specific duties and responsibilities.

STAFF DEVELOPMENT

All staff are required to participate fully in Weston College's staff development programmes and have a responsibility to identify their own professional development needs in conjunction with their line manager.

As a representative of Weston College, you will be committed to developing your technical skills to enhance learning, including the use of the virtual learning environments and classroom equipment.



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SPECIAL NOTES AND CONDITIONS

The post is term-time only (38 weeks per year), working 37 hours per week. Holidays must, therefore, be taken outside the terms of the academic year.

Although a timetable is implemented, a flexible approach is required to cater for unforeseen circumstances.

Aspects of the job are physical and demanding including, the building of Summer Shows, setting up PA/lighting equipment for performances, and construction to studios.

A good sense of balance and co-ordination is essential as certain poses may involve movement and working with props.

When Life Models are not modelling nude, an appropriate code of dress is required, e.g., robes.

CONDITIONS OF SERVICE

The College standard Contract of Service for Business Support staff applies.

SALARY

Hay 11 Scale, Point 17: £15,308.38 per annum (actual).

HOURS

Hours of attendance: Full-time, 37 hours per week, term-time only (38 weeks).

The College reserves the right to direct up to 5 days of your annual year entitlement for efficiency purposes.

Weston College is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment

PERSON SPECIFICATION

	ESSENTIAL	DESIRABLE
Five GCSEs at grade 4 / C or above (or equivalent), including Mathematics and English. <i>All applicants must be able to provide evidence of a Level 2 Qualification in Mathematics and English, or be willing to undertake the qualification whilst in post (with the assistance of the College).</i>	✓	
Relevant industry experience.	✓	
Excellent personal hygiene.	✓	
Ability to carry out a broad range of poses e.g. standing, sitting and kneeling and be able to hold a still pose as directed and for a period of up to 30 minutes	✓	
A good sense of balance and co-ordination.	✓	
Highly motivated.	✓	
Excellent organisational skills.	✓	
Full driving licence and access to own transport.	✓	
Ability to work as part of a team.	✓	
Excellent communication skills.	✓	
Able to play an ambassador role for the faculty of Creative Arts and the College as a whole.	✓	