

# Weston College

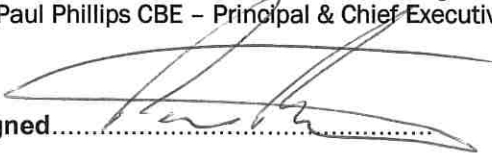
## Health & Safety at Work Act 1974



### 1. General Policy Statement

- 1.1. Weston College recognises that occupational safety and health is an integral part of its core business strategy. It believes in cost effective improvements in performance to enhance the environment for staff, students, tutors and visitors. The organisation commits to ensuring that its statutory obligations are discharged and that a process of continual review and improvement will be fostered within the organisation.
- 1.2. This policy applies to all operating faculties within Weston College. A copy, which is Business Support Centre/Faculty specific will be held at each unit, and is to be used as a working document by College personnel to manage health and safety at each unit in a manner commensurate with the responsibilities outlined below.
- 1.3. All staff are reminded that adherence to the requirements of this policy is a legal requirement, and that any failure to do so may invalidate the organisation's insurance cover or may render them individually liable to prosecution.
2. Weston College will develop and set objectives for safety performance and will strive to achieve these through the application of principals of risk assessment and risk management. The safety objectives will be publicised within the business and communicated to staff via the Extranet. The responsibilities of all managers and staff will be detailed within the policy as will standard operating procedures.
3. Weston College will provide adequate resources to ensure that the objectives of the policy and its safety arrangements are met. All levels of staff and managers will receive appropriate training to ensure they act competently.
  - 3.1. Safety equipment and PPE will be provided where the risk assessment identifies the need and the organisation expects the equipment to be used.
4. Weston College recognises that the achievement of safety is a partnership between the organisation, representative bodies and the employees. The organisation states its objectives and aspirations within this policy and it expects the employees to match this with a commitment to work and conduct their activities in a safe manner. It is vital that the employees report safety defects and concerns to the Directorate, Business Support Manager or Faculty Head to enable Weston College to meet its stated objectives.
5. Weston College will review and audit the effective management of and adherence to the policy and the safety arrangements. The College Governors and Senior Management Team will review reports on safety performance.

Note: This document will be reviewed, signed and dated annually by:-  
Dr Paul Phillips CBE – Principal & Chief Executive,

Signed.....

Date.....01/10/2017.....

Dr Paul Phillips CBE.  
Principal and Chief Executive

Review Date 01/10/2018