



WESTON
COLLEGE



Are you looking to gain employment in the Business Administration Sector?

Then this is the course for you. You will gain skills and the knowledge required to work in a Business Administration role, plus you will receive a Certificate in Business Administration.

The course is designed to familiarise you with different business documentation, problem solving, team work and presentation skills.

The course lasts 1 week, and starts on Monday 15th April 2019.
It runs from 9.30am-2.30pm Monday-Friday.

Taking place at Yeovil Baptist Church, South Street, Yeovil, BA20 1QF

Find out more
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