**External Candidate Exam Entry Form**

**(Current or previous year student)**

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| **Mr****Mrs****Miss****Ms** | **Surname** | **Forenames** | **Date of Birth** | **Weston College Candidate No** **(If Known)** |
| **Home Address**  | **Name and Address of Employer/Sponsor** |
| **Telephone Number** |
| **Examining Board (e.g. AQA, EDEXCEL)** | **Series (Spring, Summer, or Autumn)** |
| **Subject Code No.** | **Subject** | **Grade or Level** | **Date and Time of Examination** | **Payment by (Tick for each subject)** | **Fees** |
| **Student** | **Employer** |
| **1)** |  |  |  |  |  |  |
| **2)** |  |  |  |  |  |  |
| **3)** |  |  |  |  |  |  |
| **4)** |  |  |  |  |  |  |
| **5)** |  |  |  |  |  |  |
| **6)** |  |  |  |  |  |  |
| **Notes:****1. Please use a separate form for each Examination Board****2. A fee of £60 per subject is payable by External candidates to cover venue and administration costs (where you are the only candidate there may be additional costs per hour to cover invigilation, you will be notified if this is the case)****3. You are responsible for ensuring your Examination Entry form has been received by the Examinations Department before the Examination Board closing date.****4. If your employer/Sponsor is paying your examination fees could you please ensure a request for invoice, Cheque or Company Credit card details are enclosed with your entry.** | **Basic Total** | **£** |
| **External Candidate Fee £60.00 per subject** | **£** |
| **Late Fees (where applicable)** | **£** |
| **Total** | **£** |
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|  | **For College Use Only** |